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CITY, STATE | PHONE # | EMAIL HERE | LinkedIn URL HERE

Accomplished emergency response and disaster planning leader with 20+ years of experience working within varied public safety roles in the areas of operations, firefighting, emergency medical services as well as training and program development. A proven track record of developing and coordinating disaster preparedness activities with other agencies at the local, state and national level. A current EMS Preparedness Specialist who has represented multiple agencies with the ability to collect, analyze, and disseminate information and holds numerous PEMA Certifications. Serves on 4 Counter Terrorism Task Forces as well as co-chairs the North Eastern, PA Counter Terrorism Task Force of the Health and Medical Sub-Committee in the Southern zone of PA. A member of the emergency services committee assigned to oversee the imminent closure of a government airbase. A major contributor to the logistics involved as part of the Base Realignment and Closure (BRAC) Act. Has led multiple emergency personnel teams and builds coalitions with internal/external agencies as well as the public.

Leadership Competencies

Disaster Preparedness • Disaster Response • Emergency Management Coordinator (EMC) • Homeland Security Program Management • Standard Operating Procedures (SOP) • Safety & Situational Awareness • Incident Command Emergency Medical, Firefighting, EMS Education, First Responder • Public Safety, Planning, Risk Management Recruitment, Training Program Design & Delivery • Pre & Post-Disaster Deployment

Professional Experiences

XXXXX XXXXXXXX, XXXXXXX XXXXXXXXXXX

2010 - Present

EMS Preparedness Specialist, Staff Liaison, EMS Strike Team

Serves in a leadership role with varying responsibilities including managing the Department of Health pre-assets that includes the portable hospital system, radio equipment, and medical surge supplies. Tasked with ensuring the PA STRIKE Teams are fully trained and prepared for deployment. Performs as the coordinator for special events to make certain pre-, during and post planning and readiness activities are in place. Builds & foster relationships with local Emergency Coordinators.

- **Planning & Development**—Oversaw the Ebola exercise for the EMS STRIKE Teams; developed and directed a multi-jurisdictional EMS exercise for the East side of the Commonwealth.
- **Events Oversight**—Managed the setup and operations of several marathons in the region; performed as the Emergency Support Function (ESF) #8 position during the Pocono 500 NASCAR races (multiple years).
- **Papal Visit Pre-Preparations**—Working alongside a team of 4 planned and executed the set-up and operations of 18 first aid tents, the relocation of 16 trailers to the Philadelphia, PA event and the details of dispatching additional manpower (National Guardsmen). Assumed an immediate role during the absence of the Officer in Charge (OIC); oversaw all necessary setups, provided solutions and addressed all personnel issues.
- **Equipment Accountability System**—Ensured all equipment was returned in ready condition post-Papal visit. Created a comprehensive Radio Frequency Identification (RFID) inventory system for the accountability of millions of dollars of critical equipment. The System has been beta-tested and a proposal is awaiting State approved funding.
- **Critical Equipment Management**—As a subject matter expert - maintains pre-hospital field equipment; trailer relocation and maintenance, the planning and purchasing of replacement and equipment upgrades.
- **Leadership**—Supervised the EMS STRIKE teams (groups of ambulances and personnel); led the team training as well as budgets of approximately \$300K.
- **Post-Disaster Deployment Coordination & Assistance**—Coordinated (along with a team of 3) transportation of post-flood supplies after Tropical Storm Lee, managed two teams of 5 ambulances for the day to day operations of emergencies and the repopulating of homes from shelters, provided team of 50 sleeping, food, and overall welfare over a 5-day period during Super Storm Sandy.
- **CODE EMS Conference**—Served for 5 years on the education committee of the Pocono EMS Conference (currently known as the CODE EMS Conference) which relocated to a modern state-of-the-art conference center. Spearheaded all logistics related to large equipment displays, coordination of vendor location etc. resulting in increasing vendor involvement by 25% and providing the public with a more aesthetically and participant-friendly event.

Partner

Led and managed all aspects of the business operations for this multi-service bicycle business. Interfaced with the public providing excellent customer service and solutions. Successfully increased the profit margin by 3% and specifically the repair side of the business by 25%. Originated a new division of selling and servicing fitness equipment resulting in an increase of 32% gross revenue and an overall business revenue growth of 40%.

- **Community Service Involvement**—Established a safety program, wrote curriculum and taught multiple classes per year to the Boy Scouts & Girl Scouts of America on bicycle maintenance. Offered repair services during an American Cancer Society Bike-a-Thon as well as taught repairs to the police force and other adult entities.
- **Schwinn Training Class**—Attained bicycle mechanic certification in accordance with the Consumer Product Safety Commission (CPS) for bicycle safety and standards. Later, ‘stood-in’ as a one-time ad hoc instructor during the absence of assigned instructor.

Xxxxx xxxxxxxx Councilman

1997 - Present

While serving as a Borough Councilman was appointed by the State Governor for the position of Emergency Management Coordinator in response to determining the critical need for the town to be prepared in the event of a disaster. Past Chairman of Public Safety Committee, coordinating all disciplines (Fire, Police, Emergency Medical Services, Emergency Management and Local Government). Spearheads the Emergency Operating Plan.

- **Program Design & Development**—Implemented the Public safety committee for the fire and police.
- **Policy**—Upgraded the Standard Operating Guidelines (SOP) for the Police Department.
- **Operations**—Charged with providing the transition from a paid government emergency service to an *all-volunteer* system (Federal Land Reuse Authority, Naval Air Warfare Center).
- **Public Outreach & Collaboration**—Works as a team with the members of the community to revamp the police department including an assigned Chief, regular police enforcement training and the need for an additional police car and additional public safety equipment.

xxxxxxx Fire Company, Life Member

1989 - Present

Firefighter/EMT, Captain, Deputy Chief, Chief, Assistant Chief, Safety Officer, Trainer

Served as the President of the xxxxx Fire Company Relief Association as well as overseeing firefighter safety, fundraising, grant writing, operating guidelines, etc. Built the company from the ground up including recruitment of 10 new members and initiated a grass roots campaign that resulted in the company receiving a new truck. Developed the volunteer training program from scratch.

Education

Emergency Management (Major); Firefighting/Emergency Health Services (Minor), Bucks County Community College, Newton, PA

Awards

- Burpee Service Award, Volunteer Firefighter of xxxxxx Fire Co., 1991
- Service Award for Providing Assistance with EMT Class of 1993
- 500 Hours Volunteer, Warrington Ambulance, 1994
- 1300 Hours Volunteer, xxxxxx Fire Co. 1995, 1996, 1998
- Off Duty Save a Chocking Victim, 1991

Public Committees – Task Force Involvement, etc.

Serves on 4 Counter Terrorism Task Forces; Co-chairs the North Eastern, PA Counter Terrorism Task Force of the Health & Medical Sub-Committee. S. PA.

Attended 8 Emergency Support Function (ESF) Meeting

Attends Hospital Coalition Meetings

Working on Implementing the Use of a Patient Tracking App in Collaboration with the Programmer & EMS User.

Training, Certifications & Licenses

PA Emergency Medical Technician | Firefighter

EMERGENCY MANAGEMENT

Initial Damage Reporting
IS-100, IS-200, IS-230, Fundamentals of Emergency Management
IS-235, Emergency Planning
IS-240, Leadership & Influence
IS-700, National Incident Management System (NIMS)
IS-775, EOC Management & Operations
IS-800, National Response Framework
IS-3, Radiological Emergency Management
MS-1, Hospitals management of the Radiologically Contaminated Pt
Modular Emergency Response Radiological Transportation Training (MERRTT)
IS-5a, Intro to Hazardous Materials
IS-7, Citizens Guide to Disaster assistance
IS-102, Basics of FEMA Partners Responsibly
IS-120, Intro to Exercises
IS-241b, Decision Making and Problem Solving
IS-242b, Effective communications
IS-244, Developing and Managing Volunteers
IS-453, Intro to Homeland Security Planning
IS-547a, Introduction to Continuity of Operations
IS-775, EOC Management and Operations
IS-808, ESF #8 Health
G-191, ICS/EOC Interface
G-386, Mass Fatality Planning
AWR-160, WMD Awareness Level (Trainer)
AWR-205, Building Collaborative Disaster Planning Process
(Hospital & Emergency Management)
FIR-214, Homeland Security Exercise and Evaluation Program (HSEEP)
L-984, All Hazards Task Force/Strike Team Leader
Albright College Leadership Development Training
DHS FEMA National Planners Course
IS-300, Incident Management
IS-400, Advanced ICS

FIRE/EMT

Firefighter Basic
Emergency Medical Technician
Hazmat Operations Level

Spill and Leak Control
Basic Auto Rescue
Basic Ropes and Knots
Basic Ropes and Rigging
Structural Collapse Operation Level
Ladder Company Operations
Engine Company Operations Level
Managing Company Tactical Operations Level
Basic Trauma Life Support
Emergency Vehicle Operators Course
Confined Space Rescue
Firefighter Safety Awareness Level
Rapid Intervention Team Training
Building Construction for the Fire Service
Anhydrous Ammonia Awareness Level
NFPA 1670 Water Rescue Awareness
Trailer Operations for The Fire Service, Hospital
Emergency Response Training (Trainer Level)

WEAPONS OF MASS DESTRUCTION

Emergency Response to Domestic Biological Incident
Incident Response to Terrorist Bombing Performance Level
Prevention and Response to Suicide Bombing Incidents Performance Level
EMS Operations and Planning for Weapons of Mass Destruction
Medical Management of CBRNE Events
PER 320 Personal Protective Equipment Training
Personal Protective Measures for Biological Events
Emerging Infectious Disease Training

FIRE/EMS MANAGEMENT

Collaborative Approaches to Funding Fire and EMS Services
EMS at Mass Gathering and Large Scale review
Psychological First Aid
Line of Duty Death Preplanning, Protocols
Auditor, General Relief Association Guidelines
Workshop
EMS Crime Scene Response